



Reaching Communities: Pre-application eligibility checklist

This self-assessment checklist is designed for applicants who wish to check their basic eligibility for the Reaching Communities programme. It should be used in conjunction with the programme guidance notes, which contain information on all the areas mentioned in the questions below.

1. Have local users / project beneficiaries been involved in identifying, and do you have clear evidence of, the need for the project?	Yes / No
2. Have local users / project beneficiaries been involved in developing the project?	Yes / No
3. Will local users / project beneficiaries be involved throughout the life of the project?	Yes / No
4. Will your project achieve at least one of the Reaching Communities programme outcomes?	Yes / No
5. Is the applicant organisation a registered charity, statutory body (including schools), a charitable or not-for-profit company or a social enterprise?	Yes / No
6. Will your project improve a community and the lives of those most in need?	Yes / No
7. Have you calculated the budget for your project, and are the costs based on sound research?	Yes / No
8. Does your project meet our equality principles?	Yes / No
9. Are you requesting less than £500,000?	Yes / No
10. Are you requesting more than £10,000?	Yes / No
11. Will your capital request be less than £50,000?	Yes / No
12. Are all the costs of your project eligible for the Reaching Communities programme?	Yes / No
13. Have you checked to see that there is no other, more appropriate, source of funding available for you project?	Yes / No
14. Do you have the consent of your parent organisation (if applicable) to apply?	Yes / No

The checklist is simplified and not exhaustive. However, if you cannot answer 'Yes' to all the above questions, it is unlikely that your project will be eligible for funding.

Please note, answering 'Yes' to all the above questions in no way means that you are likely to be funded under the programme. We reserve the right to disagree with your self-assessment.