

## Funders' Forum Frontline 2007 Workplan

### WORKSTREAM – IMPROVING OUR SKILLS AND KNOWLEDGE

Ref	Area of Work	Actions	When	Who
1a	Share information about what each funder funds	All funders provide information materials on open programmes. Send 20 copies of each to BIG who will compile into an information pack. Mark for Karen McGregor's attention  At each FFF meeting 3 funders do 5 min presentation on their open programmes. Feb meeting – Lloyds, Laidlaw and BIG  Agree programme of presentations at the three other meetings	By end of Jan 07  Feb 07  Feb 07	ALL  MM, KM, CW  ALL
1b	Share ideas about external speakers and open up those opportunities to other funders	Generate list of ideas and agree programme for the year ahead  Share details of any opportunities already arranged by individual organisations that could be extended to FFF	Feb 07  By end of Jan 07	ALL  ALL
1c	Learn more about how we each do pre-application and development work	Discussion at February meeting	Feb 07	ALL
1d	Sharing experience of online application forms	Discuss at May meeting	May 07	ALL
1e	Share evaluations of projects	Discuss at Aug meeting	Aug 07	ALL
1f	Share resources about the kinds of projects we might all fund eg Information on befriending and mentoring or capital projects	Discuss at May meeting	May 07	ALL

**WORKSTREAM – MAKING IT EASIER FOR APPLICANTS**

Ref	Area of Work	Actions	When	Who
2a	Pre-application work we can do together such as presentations on what funds are available, workshops on how to apply, 1-2-1s with applicants, and capacity building (for example outcomes)	Discuss and agree at February meeting what we can do together  Agree working group of 3 to pull plan together  Timetable joint work for year ahead	Feb 07  Feb 07  By end of Mar 07	ALL  ALL  Working group
2b	Post award work we can do together such as self evaluation, delivery of a capital project or financial sustainability of a project	Discuss and agree at August meeting what we can do together  Agree working group of 3 to pull plan together  Timetable joint work for year ahead	Aug 07  Aug 07  By end of Sep 07	ALL  ALL  Working group
2c	Share information about cold spots and do more together in these areas	Each funder to email list of cold spots to Karen McGregor. These can be geographic or thematic  Feed this information into pre-application discussion at the February meeting	By end of Jan 07  Feb 07	ALL  ALL
2d	Ask CVSs, SLOG or applicants what three improvements funders could make	Use information collected from the Scotland Funders' Forum conference in December to kick start discussion at February meeting and check against workplan  Email CVS and SLOG contacts before Feb meeting and request top 3 priorities	Feb 07  19 Jan 07	ALL  KMcG
2e	More effective signposting to other funders	Create contact list for FFF. Include members, enquiry contact if different, telephone, email and web details	By end of Jan 07	ALL
2f	Change perceptions of funders as "scary" and shift the power balance	Discuss at February meeting	Feb 07	ALL
2g	Use the same language in forms, guidance and presentations	Discuss at February meeting	Feb 07	ALL

**WORKSTREAM – WORKING BETTER TOGETHER**

Ref	Area of Work	Actions	When	Who
3a	Share information about who we're funding to help make cocktail of funding easier for applicants by sharing information and risk	Discuss at May meeting	May 07	ALL
		Implement new way of working	May 07	ALL
		Review evidence of changed practice	Nov 07	ALL
3b	Open up communication channels to discuss projects experiencing difficulties	Discuss at August meeting	Aug 07	ALL
		Implement new way of working	Aug 07	ALL
		Review evidence of changed practice	Nov 07	ALL
3c	Share knowledge from monitoring visits	Discuss at August meeting	Aug 07	ALL
		Implement new way of working	Aug 07	ALL
		Review evidence of changed practice	Nov 07	ALL
3d	Brokering continuation funding for successful projects	Discuss at August meeting	Aug 07	ALL
		Implement new way of working	Aug 07	ALL
		Review evidence of changed practice	Nov 07	ALL